

## Meeting Agenda

Attendees: QCA Board, Convention Chair, Anime Fusion Staff, DEI Committee, open to Members of the public

Call to order

7:33 pm cst

Roll call:

Janella Reiswig, Ann "Tianna" Randolph, Paige Thorne, Christopher Picotte, Rebekah Byland, Rose , Jasmine, Abby Frie, Damarra Atkins, Daniel Greene, Derek Herauf, Jeannette Wallen, Sherilyn Brown, Ross Cuhna

## Open Items

Convention Check In:

Convention Updates

- Mascots went live and have had some engagement with likes across socials
- Art Contest is live
- Google Drive has been updated
- Finalizing contracts with Partnerships
  - No word from Gnome Games so will be reaching out to others
- Sponsorship Outreach spreadsheet is out and live
- Storage Locker has been moved officially
- Marketing is ramping up
- Reg is down from last year
  - May: 19 YTD: 50 PYTD: 82
- Notification has been sent out for Leadership meeting
- Claypools officially announced!

Treasure Items:

Account balances - Provide status as of 6/10/24

- Mention of transactions notable on the account
  - Discussed the reallocation of funds and noted that the Board should be notified of that allocation prior to purchases outside of the approved budget and descriptions included.

Finance Committee:

No Items

DEI:

No Items

### Outstanding Tasks:

Standard and Event Insurance check in/reminder- D&O (Director and Officer) versus Event Insurance due to precertification and rate.

- Still in process
- Reaching back out

New storage locker - confirmed move

### QCA Logo and Website check-in

- Poll for Logo that went out
  - Thank you for participating and bringing comments with additional thoughts!
  - Tied for second place was Sakura, red crowned crane, and daruma doll. Tanuki is in first place
- Sketches to come and open for the membership to submit thoughts/sketches
  - Plan is to get that together by end of June so that DEI can be brought in for assistance with their input on design items.
    - Question comes up regarding if DEI was involved in the Mascots
      - They were provided the descriptions after the characters were finalized.
    - DEI looking forward to working on sensitivity items.
    - Will provide narrowed down design brief in General Staff Resources for easy access to the items.
- Website is waiting for Graphics

### Policy Check-In (Conflict and Complaints, Conflict of Interest, Record Retention and Destruction, and Whistleblower)

- There has been some slow down so we are prioritizing the Whistleblower as there are more resources available to speed up the process.

### Bylaws Review

- Article IV - minor update to age requirements for the Board
- Article VI - minor update for clarification of events over activities (Rose suggest both could be included) and second update for clarity to the voting membership to specify it is a valid membership until the close of the "Following year's" annual meeting.
- Article VII - update to comply with MN statute lowering requirement from 66% of voting membership needed to call a special meeting of the organization to 50 members or 10% whichever is less and clarifying verbiage to match the statute 317A.433

## New Items:

### Communications Committee

- 4 members have been added and the first meeting is being coordinated

### Application Process:

- For Board, Chair, and Committee roles
  - This would allow for people to get their thoughts out there and show why they want to be on the Board as well as allowing the membership to have more knowledge in making decisions.
  - Plan is to do this with enough time to have these available a few weeks before the annual meeting to allow for more time to review and give insight into persons interested in the Con Chair role
  - Question: Does this mean that people must submit an application to run for the Board?
    - This is more to give more information to the membership and allows for people to be sure they want to be on the Board. Not a requirement, but a preference. Also allows for interested parties to get a description of the position before jumping in.

## Open Floor

## Next Meeting Date Announcement

July 8th, 7:30PM hosted on FCC

## Closed Board Items

No Items

## Adjournment

8:25pm cst