

Attendance: Paige T, Amanda D, Derek H, Daniel G, Damarra A, Janella R, Ryan J, Christopher P, Anita P, Tianna R, Sherilyn B, Jerry K, Vincent N, Kyrine N, Joy R

Discussion of officer roles and assignment:

- Rico steps up for President role citing prior board experience, plus Rico's enthusiasm and drive within the org.
 - Derek, Damarra, Daniel support Rico for President. Rico recuses self from vote.
- Damarra steps up for Vice President citing experience and history on QCA board.
 - Discussion takes place regarding possible conflicts with Damarra's intent to also remain as Convention Chair. According to by-laws, nothing specifically prevents the VP and Con Chair roles being held by the same individual. However, since there is a concern due to the VP needing to be acting President or to take over the President role should the current President need to step out of the role. In such a case, a restructuring of board roles would need to happen.
 - Decided that we will proceed with vote, but this matter may need to be revisited.
 - Derek, Rico, Daniel support Damarra for VP. Damarra recuses self from vote.
- Daniel steps up for Treasurer citing prior experience with an HOA and extensive expertise with personal finance documents.
 - Derek, Damarra, Rico support Daniel for Treasurer. Daniel recuses self from vote.
- Both Joy and Derek raised as possibilities for Secretary.
 - Joy has had experience with record-keeping and maintaining information of a confidential nature, including for her job. Would like to support the corp in that way.
 - Derek has taken minutes for library advisory meetings, keeping and updating records for their information system management.
 - Secretary discussion between Joy and Derek:
 - How would you keep up and be organized with the responsibilities of the role?

- Derek: Doesn't have a lot of other responsibilities or requirements of their time, so has ample ability to deal with that role and its needs.
 - Joy: Feels Derek has more time and ability to maintain the role and accomplish what needs to be done, so is fine stepping back her candidacy.
 - Damarra, Rico, Daniel support Derek as Secretary. Derek recuses self from vote.
- Review of applicants for Convention Chair. As Chris P is no longer eligible for position, the only applicant for consideration is Damarra.
 - Damarra shares their prior experience and future plans if appointed to the Con Chair role.
 - Derek, Rico, Daniel support Damarra for Con Chair. Damarra recuses self from vote.

Board Transition:

- The following are given to Derek:
 - Key to lockbox given to Derek.
 - Password to Secretary inbox.
- Tote containing documents, books, and tablet given to Daniel.
- Some financial priorities to be dealt with include
 - CD matures on Tuesday – Paige has planned to handle that. There is a Huntington bank folder in the bins.
 - Transition for the Huntington bank account will need to be scheduled for at least one current individual on the account and any individuals to be added.
 - 1099's for this year's guests.
- In the drive there is a document that is the start of a strategic plan, which may help next board inform this year's agenda and priorities.
- Note made to give a priority to filling seats on the DEI committee.

Additional topics of discussion:

- Discussion Joy Rivera being appointed to Board:

- Appointment deferred until board members can review her submission and await any other applicants for board appointment
- Determining board meeting schedule for the coming year
 - Plan for board meetings to take place on 2nd Tuesday of every month at 8-10pm
 - Next board meeting will be held Tuesday Jan 14th, 8-10pm.
- Calling of a special meeting to discuss grievances, conflicts, and concerns from the 2024 con cycle
 - A form will be sent out with a poll to evaluate potential date and time for the meeting

Meeting adjourned.