

## **QCA Monthly Board Meeting**

*June 10, 2025*

**Board Members:** Amanda “Rico” Dalsted, Damarra Atkins, Daniel Greene, Derek Herauf, Autumn “Joy” Rivera, Jerry Keohen

**Attendees:** Sherrilyn B, Shanna S

**Call to Order:** 8:01 PM

### **Convention Chair Update** [0:00:45]

- Currently in talks with Fragmented Nostalgia for doing a sponsorship this year.
- We have a prize sponsorship for the cosplay contest best-in-show from a local business.
- We have received a collection of items (*signed prints*) for the charity auction that need to be properly catalogued with the rest of the charity auction items.
- Recent/ongoing matters include work on SOPs, staff manuals, and onboarding for new staff.
- Damarra has been compiling information regarding past complaints, ban requests, individuals who have been blacklisted, and any related matters in order to formulate an official, more expansive policy regarding complaints, bans, and related matters. This is both for complaints from Fusion staff internally and parties outside our organization.
- A final report on Alex Diaz [*the individual informally known as ‘button guy’ in local convention circles*] has been submitted to the board for review pending a potential ban.
- We are exploring options for a location and other details for the second garage sale, which would be a joint venture with Fragmented Nostalgia.
  - [Update: [\*This next sale will be held on July 12 beginning at 10 am.\*](#)]
- The May garage sale generated money for the con by sale of the tables themselves, and individuals purchasing the tables kept what funds they raised through the sale of their items. The sale brought in \$415 for the convention.
- Contracts for vendors, guests, partners, and performers have been updated for all teams except dealers and partnership.
- The con cycle timeline will be completed soon.
- Flights for our confirmed guests have been purchased. We are currently locking in our third guest. We are also working on a fourth guest as well.
- Review forms have been sent out to team leads.

- Damarra had a meeting with programming, partnership, and cosplay to discuss the scheduling regarding our major programs (the drag show, cosplay contest, dance, and so forth) and fitting them together around other programming items like guest panels.

### **Treasurer Update** [0:015:05]

- *[See slideshow for details/numbers for treasury report.]*
- Convention membership purchases and sale table purchases have increased our current funds. We have also transferred money out from PayPal to our bank account.
- With taxes completed, reimbursements for a number of items will take place.
- Outstanding items:
  - Separating where our income is coming from. What is coming from memberships vs fundraisers to keep track of our revenue sources.
  - The annual report for the state's attorney general office is being handled by Derek.
  - Updating accounts, including removing individual's names who should no longer have access and adding individuals who should.
  - Controller policy and updates/review of insurance are in progress.

### **DEIB Committee** [0:21:30]

- None in particular this month. However, Rico suggests we begin assigning tasks for Nate and it doesn't appear like we will be getting new members for the committee in the near future.
  - *[Update: Some further discussion between the board members and Nate has taken regarding some potential measures to mitigate the lack of committee members and the potential of using an at-con panel as a recruiting tool.]*

### **Completed Items** [0:22:35]

- We had an executive meeting to go over the backlog of QCA-related tasks. The backlog document is viewable on the [staff drive](#).

### **In-Progress Items** [0:23:10]

- Current meeting notes have been added to the [QCA website](#).
- Meeting recordings have been added to the [google drive](#).
- Creating standards of communication timelines, such as how far in advance we should be communicating things to staff and the public. This document will be sent out to the voting membership ahead of the next meeting for review.

**New Items**

- None this month.

**Open Floor**

- None this month.

**Meeting Adjourned: 8:35 PM**