

## Meeting Agenda

Attendees: QCA Board, Convention Chair, Anime Fusion Staff, DEI Committee, open to Members of the public

Call to order

7:33 pm cst

Roll call:

Janella, Paige, Chris, Rebekah, Ryan, Jasmine, Rose, Damarra, Sherilyn, Erick, Derek, Kitty and Bunny Ness, Autumn, Daniel G, Julie

## Open Items

Convention Check In:

Convention Updates

- Wild Bills payment received - official for Con!
- Recruitment posts going out
- 3 new Staff members (potentially 2 more)
- Email to Mars Con - re: Radios for con
- Updates to Program Guide and validating BEOs
- Email to GameZenter about space rental for a Staff event (cost estimate, waiting response)
  - Budget request submission to come for event
- Confirmed packages for business sponsors
- Art Team projects are completed.
- Merch and Web to be reached out to for shirt Pre-Orders
- Equipment info sent over to Logistics
  - Orders and Rental to be set up by 9/13/24

Treasure Items:

Account balances - Provide status as of 9/9/24

Finance Committee:

No Items

DEI&B:

- Upcoming meeting with Damarra on 13th for accessibility items for Con.
- Board will have some Logo Items to send to DEI&B for Review.

Outstanding Tasks:

Standard and Event Insurance check in/reminder- D&O (Director and Officer) versus Event Insurance due to precertification and rate.

- Additional Funding Request of \$1000
  - Vote:
    - Yes: Paige, Ryan, Chris, Rebekah, Janella
    - No:
    - Not present: Tianna

QCA Logo and Website check-in

- Several options created and shared at meeting
- Next step is to send them over to DEI&B

Bylaws Special Meeting Reminder

- 9/12/24 @7:30pm cst via FCC

Application Process:

- Board, Chair, and Committee roles
- Damarra's feedback has been received
- Email to be sent to Voting members by End of Sept.
- Plan to have application done by End of October

New Items:

Equipment Rental Request - Heather

- No issues with this request, just need to write up a rental agreement.
- Dates and funding, insurance concerns, etc.
- Damarra notes that they would like to have rental options for additional items within the Fusion equipment.
- Will reach out to Heather to confirm things and get a rent out and return date, location, who is handling the equipment, what's the cost estimate.
  - Future long term plan to get more info for costs

Open Floor

- Bylaw Addendums from Damarra
  - Review of items from prior meeting
  - Exception process for those not normally eligible for Board Membership
  - Conversation around the idea of an ethics committee
- Proposal needed for an Ethics committee
  - There is a skeleton of a proposal doc available that can be provided

Next Meeting Date Announcement

October 14th, 7:30PM hosted on FCC

Closed Board Items

none

Adjournment

8:51pm cst